



METROPOLITAN
TRANSPORTATION
COMMISSION

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Agenda Item 2d

Memorandum

TO: Administration Committee

DATE: June 5, 2013

FR: Executive Director

WI: 1152

RE: Contract Amendments: Ancillary Audits and Consulting Services (\$400,000:
i. Badawi & Associates, Oakland, CA (formerly Caporicci & Larson CPA)
ii. KPMG LLP, Sacramento, CA
iii. Macias, Gini & O'Connell LLP, Walnut Creek, CA

This memorandum requests Committee authorization of contract amendments in a cumulative amount not to exceed \$400,000 with any or all of the three firms listed above for FY 2013-14 ancillary audits and consulting services.


Background:

On April 8, 2009 this Committee approved the selection of a panel of the three audit firms listed above to perform contract audits and consulting services through June 30, 2010 with the option to extend annually for four additional fiscal years. Staff recommends the Committee authorize the last option year extension of the contract for the fiscal year ending June 30, 2014. The firms perform various assurance, audit and consulting services for MTC, MTC SAFE and BATA. Staff rotates the engagements among the selected firms based on MTC's needs, firm expertise, and auditor availability.

Staff recommends a fiscal year 2013-14 budget for the ancillary audit program in an amount not to exceed \$400,000. If approved, the Committee's authorization would permit the Executive Director to enter into contracts above his \$100,000 signature authority, as long as the contracts do not exceed a cumulative amount of \$400,000.

Recommendation

Staff recommends this Committee authorize the Executive Director or his designee to negotiate and enter into contract amendments with any or all of the three firms listed above in a cumulative amount not to exceed \$400,000. Funds are subject to approval of the FY 2013-14 MTC operating budget.



Steve Heminger

SH:DA

REQUEST FOR COMMITTEE APPROVAL

Summary of Proposed Contract Amendment

Work Item No.: 1152

Consultant: Badawi & Associates (formerly Caporicci & Larson CPA),
Oakland, CA
KPMG LLP, Sacramento, CA
Macias, Gini & O'Connell LLP, Walnut Creek, CA

Work Project Title: Ancillary audits and Consulting services for FY 2013-14.

Purpose of Project: Obtain services of Independent Auditor.

Brief Scope of Work: To perform assurance, audit and consulting services for MTC, MTC SAFE and BATA.

Project Cost Not to Exceed: \$400,000 for all amendments
Total Contracts before these amendments: \$1,405,000
Total Authorized Contracts after these amendments: \$1,805,000

Funding Source: CMAQ \$75,000, STP \$75,000, BATA \$250,000

Fiscal Impact: Subject to approval of FY 2013-14 Operating Budget.

Motion by Committee: That the Executive Director or his designated representative is authorized to negotiate and enter into contract amendments with the above three firms in cumulative amounts not to exceed \$400,000, to perform the assurance, audit and consulting services for MTC, MTC SAFE and BATA for the fiscal year ending June 30, 2014, as described above and in the Executive Director's memorandum dated June 5, 2013; and the Chief Financial Officer is authorized to set aside funds in the total amount of \$400,000 for such amendments, subject to approval of the FY 2013-14 operating budget.

Administration Committee:

Adrienne J. Tissier, Chair

Approved:

Date: June 12, 2013